

**RESOLUTION OF THE BOARD OF DIRECTORS
OF WOODVIEW AT BULVERDE CREEK HOMEOWNERS ASSOCIATION
REGARDING RECORDS RETENTION POLICY**

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BEXAR §


Pursuant to Section 209.005(m), Texas Property Code, Woodview at Bulverde Creek Homeowners Association, acting through its Board of Directors, has adopted the following records retention policy, to-wit:

- (1) the certificate of formation (formerly known as articles of incorporation), bylaws, restrictive covenants, and all amendments to the certificate of formation, bylaws, and covenants shall be retained permanently;
 - (2) financial books and records shall be retained for seven years;
 - (3) account records of current owners shall be retained for five years;
 - (4) contracts with a term of one year or more shall be retained for four years after the expiration of the contract term;
 - (5) minutes of meetings of the owners and the board shall be retained for seven years;
- and
- (6) tax returns and audit records shall be retained for seven years.

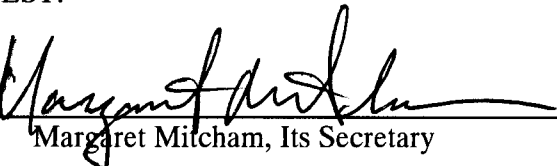
By their signatures below the President and Secretary of the Association certify that the foregoing was approved by the Board of Directors of the Association at a duly-called meeting of the Board of Directors at which a quorum of Directors was present, or by signed, unanimous written consent in lieu of a meeting.

Thus executed this 20TH day of MAY, 2014.

WOODVIEW AT BULVERDE CREEK
HOMEOWNERS ASSOCIATION

By: 
D. Robert Bird, Its President

ATTEST:

By: 
Margaret Mitcham, Its Secretary

STATE OF TEXAS §
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COUNTY OF BEXAR §

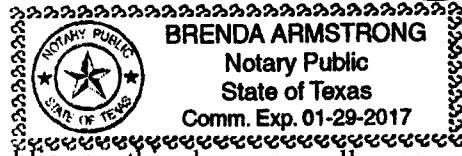
Before me, the undersigned notary public, on this day personally appeared D. Robert Bird, President of Woodview at Bulverde Creek Homeowners Association, known to me or proved to me by presentation to me of a governmentally-issued identification card to be who one of the persons whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed it for the purposes and consideration expressed in it.

Given under my hand and seal of office the 20 day of May, 2014.



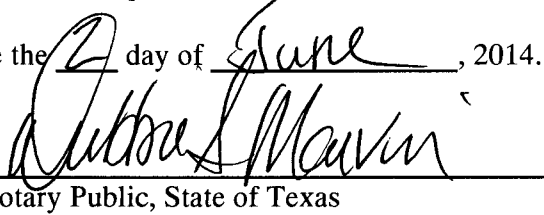
Notary Public, State of Texas

STATE OF TEXAS §
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COUNTY OF BEXAR §

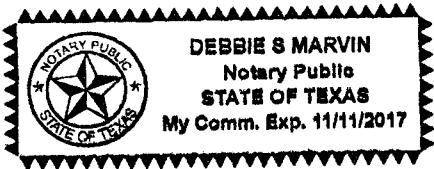


Before me, the undersigned notary public, on this day personally appeared Margaret Mitcham, Secretary of Woodview at Bulverde Creek Homeowners Association, known to me or proved to me by presentation to me of a governmentally-issued identification card to be who one of the persons whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed it for the purposes and consideration expressed in it.

Given under my hand and seal of office the 2 day of June, 2014.



Notary Public, State of Texas



AFTER RECORDING RETURN TO:
Woodview at Bulverde Creek Homeowners Association
1600 N.E. Loop 410, Suite 202
San Antonio, TX 78209

Any provision herein which restricts the sale, or use of the described real property because of race is invalid and unenforceable under Federal law STATE OF TEXAS, COUNTY OF BEXAR
I hereby Certify that this instrument was FILED in File Number Sequence on this date and at the time stamped hereon by me and was duly RECORDED in the Official Public Record of Real Property of Bexar County, Texas on:

Doc# 20140140978 Fees: \$30.00
08/18/2014 10:52AM # Pages 2
Filed & Recorded in the Official
Public Records of BEXAR COUNTY
GERARD C. RICKHOFF COUNTY CLERK

AUG 18 2014



COUNTY CLERK BEXAR COUNTY, TEXAS